

YAKAMA NATION HUMAN RESOURCES DEPARTMENT JOB ANNOUNCEMENT



Announcement # 2014-101 Issue Date: 07-16-14 Closing Date: 08-05-14

2nd Advertisement
Water Code Director
Water Code Administration
Tribal Administration
Hourly Wage: \$36.79/Full-Time/Regular

The Water Code Director is responsible for the administration and management of the Water Code Ordinance. The Director plans, organizes, implements, monitors and evaluates the Water Code Ordinance's Scope of Work and Budget. The Scope of Work is consistent with the Yakama Nation's Strategic Mission and Goals, it includes: Management systems to address each area of the Water Code Ordinance including personnel management. The Director ensures the integrity of the Water Code Ordinance by assuring that the defined responsibilities and authorities expressed in the Water Code Ordinance are appropriately fulfilled and documented in a timely and accurate manner that assures the protection of the Yakama Nation's sovereignty. The Director communicates, collaborates and coordinates with the overall Yakama Nation's governmental programs and services as well as non-tribal regulatory agencies ensuring that the integrity of the Yakama Nation's Water Code Ordinance is maintained. The Director provides professional technical assistance and guidance to the Water Board for water and water related issues.

Knowledge, Skills and Abilities:

- Knowledge of the Yakama Nation, its Treaty and Reservation and the religious, spiritual and cultural significance of water to the Yakama people.
- Knowledge of the Water Code Ordinance
- Knowledge of the sovereign water rights of the Yakama Nation.
- Knowledge of the geography of the Yakama Reservation.
- Knowledge of the internal tribal governmental operations and related programs that work with water and water related issues and concerns.
- Knowledge of water users and water uses.
- Knowledge of tribal, state and federal laws, regulations, policies and procedures pertaining to the regulation of water resources.
- Knowledge of trust relationship between the Yakama Nation and the Federal Government.
- Knowledge of the principles and application of the science, tools and techniques of water in water regulation and management.
- Skill in interacting and communicating effectively orally and in writing on technical issues to diverse groups including staff, the public and other governmental agencies.
- Skill in reading maps and generating GIS maps.
- Skill in research, reviews and analysis of complex laws, regulations and technical information and data.
- Skill in establishing and maintain effective work relationships with co-workers and work-related contacts.
- Skill in working with inter an intra-agency groups to attain goals.
- Skill in negotiating with varied stakeholder groups to advance the Yakama Nation's mission and goals.
- Advanced skill in analyzing natural resources data in the application of appropriate regulatory policies.
- Ability to develop professional interpersonal working relationships with others regardless of their ethnic backgrounds and educational level.
- Ability to work as part of a team
- Ability to walk, bend, lift, push and carry self and equipment in difficult terrain.
- Ability to work simultaneously on complex work assignments.
- Ability to work beyond the normal 8-5 day; five day work week.
- Ability to travel
- Ability to operate a computer, appropriate computer software and office equipment.
- Ability to operate technical equipment relate to the duties.
- Ability to understand scientific and technical information and data related to water.
- Ability to define problems, establish facts and draw valid conclusions.
- Ability to read, analyze and interpret complex documents.
- Ability to respond effectively to sensitive inquiries or complaints.
- Ability to make effective presentations on controversial or complex topics to management and elected officials.

General Recruiting Indicators:

- Minimum of a Bachelor's degree in Hydrology, Hydrogeology, Hydraulic Engineering, Watershed management, Natural Resources Management or closely related field AND at least three years of managerial experience in a water resource agency.
- A graduate degree may be substituted for one year of managerial experience.

Special Requirements:

- Required to pass a pre-employment drug and alcohol test
- Required to pass a pre-employment background check
- Must be able to secure a Yakama Tribal Driver's Permit
- May be required to work outside of the regular 8-5 work day
- Must be able to work in all extremes of weather out in the field with the ability to walk, bend, lift, push and carry self and equipment in difficult terrain.